

Imperial College Health Centre – Children’s Privacy Notice

Hello!

This page explains how we look after your information when you come to the doctor. We want you to understand what we do, why we do it, and what choices you have.

Why we collect information about you

When you visit the doctor or nurse, they write down important things about your health so they can look after you properly.

Your full notice says:

“Health care professionals... are required by law to maintain records about your health and any treatment or care you have received...”

This helps us:

- Know what treatment you’ve had before
 - Keep you safe
 - Make sure you get the right care at the right time
-

What information we keep

We keep things like:

- Your name, age, address, and who looks after you
- Notes from your appointments
- Test results (like blood tests or X-rays)
- Letters from hospitals or other health professionals

Your notice explains that records may include:

“Details about you... notes and reports about your health... results of investigations...”

How we keep your information safe

We keep your information private and secure. Only people who are helping with your care are allowed to see it.

Your notice says:

“We maintain our duty of confidentiality to you at all times.”

We use computers with passwords, secure systems, and special rules to protect your information.



Who can see your information

People who may see your information include:

- Doctors, nurses, and other health staff
- Hospitals if you are referred
- School nurses or health visitors (for things like vaccinations)
- Specialists helping with your care

We only share information when it is necessary to help you.



Child health information

We share some information to help make sure you get important checks and vaccinations.

For example, your notice says we share:

“childhood immunisations, the 6–8 week new baby check and breast-feeding status...”

This helps health visitors and school nurses know when you need care.



Safeguarding

Sometimes, if we think you or someone else is not safe, we may need to share information with people who can help protect you. We only do this when the law says we must.



How your information is used to improve care

Sometimes your information is used (usually without your name) to:

- Check how well services are working
- Help plan NHS services
- Support research that improves healthcare

If your name is needed for research, we will normally ask for permission.

Text messages

If you or your parent/guardian give us a mobile number, we may send appointment reminders or health messages.

How long we keep your information

We keep your medical record for as long as NHS rules say we must. This is usually until you are an adult and for some years after.

Your rights

You have rights over your information, including:

- **To see your record** (with help from an adult if needed)
- **To ask us to fix something that is wrong**
- **To ask questions about how your information is used**

If you are old enough to understand your health and decisions (called “Gillick competence”), you may make some choices yourself.

Opting out of sharing

You or your parent/guardian can choose to limit how your information is shared for things like planning NHS services or research.

Your notice explains:

“If you do not want your information to be used for any purpose beyond providing your care you can choose to opt-out.”

If you have questions

You can talk to:

- A doctor or nurse
- Your parent or guardian
- Our Data Protection Officer: **Dr Ernest Norman-Williams**
- Or you can read more on our website